



Our Lady of Lourdes N.S. Photograph Policy

- ✧ Photography of pupils in schools is subject to the General Data Protection Regulation [GDPR] regarding the rights of individuals to have information of a personal nature treated in an appropriate manner.
- ✧ Restrictions on photography arise from issues of child protection.
- ✧ The term 'photography' covers any form of visual imaging, stills or video, whether on film or in digital form.
- ✧ 'In school' is whenever and wherever pupils are the responsibility of the school.

'Parent' refers to any individual with parental rights and responsibilities in relation to a pupil, including guardians and carers.

- ✧ Parental consent for photographs and video clips to be taken at school related events is requested on the admission form when a parent accepts a place for their child in Our Lady of Lourdes N.S.. These images can be taken at school based activities and events as well as events outside of the school that the pupils are attending. They can be posted on school noticeboards and on the school website. The images posted on the school website will be of a number of children together and the children will not be named.

However, if the children are photographed at an event by an official media photographer they may be named in that publication.

- ✧ When the children attend events such as Lifetime Lab., Credit Union quiz etc., permission is requested to post images of the children on those websites. Parents are informed of this in advance.
- ✧ Parental consent can be revoked at any time after admission and the school will honour this request. Parents also have a right to have any photo of their child removed from the website on request.
- ✧ A register is kept of children who must not be included in photographs or video. In such cases it may, unfortunately, be necessary to withdraw the child from all or part of an activity in which she might be photographed. We would ask parents to consider very carefully the impact of such a decision on the child as we would not wish any pupil to feel that she was being punished as a result of parental concern.

Images taken by parents/ legal guardians, family members at school events

- ✧ Photography in schools traditionally forms an endearing part of each family's record of their child's progress and a celebration of success and achievement as well as being an established social practice.
- ✧ Where practicable, arrangements should allow photographs to be taken by parents and other guests attending school sports, concerts and similar events. Photography must not be allowed to upset the performance or smooth running of the event or affect the health and safety of pupils and others.
- ✧ **Parents are able to photograph or film their own child at school events, but any photos or filming containing other students are not to be uploaded to the internet or social media, as this is releasing personal information which is contrary to GDPR. These sites include Facebook, Instagram, YouTube, etc.**